

YORK COUNTY CONSERVATION DISTRICT
MINUTES OF THE MEETING
January 11th, 2008

Noting a quorum was present, the meeting was brought to order by Chairman, Jack Dehoff at 11:06 a.m. The meeting took place at York County Annex, Room 1. Mark K. offered prayer. Jackie then led in the Pledge of Allegiance. A light lunch was provided. Those in attendance were as follows:

Directors

Jack Dehoff
Jeff Gossert
Michael Flinchbaugh
Wayne Sweitzer
Dan Wolf
Bud Brown
Com. Steve Chronister

Associate Directors

Keith Eisenhart
Dan Gross
Randy Craley
Bruce Holbrook
Jackie Kramer
Robert Holweck

Staff

Mark Kimmel, District Manager
Chris Thompson, Asst. District Manager
Eric Jordan, Resource Cons.
Mark Flaharty, Ag Resource Cons.
Christina Dehoff, Administrative Asst.
Gary Peacock, Watershed Specialist

Agency Representatives

Katrina Thompson, USDA, NRCS
Scott Williamson, DEP SCRO

Guest

Victor Landis, DEP Compliance Spec.

WELCOME & INTRODUCTIONS:

- * Jack welcomed everyone to the meeting and had all introduce themselves to new board members.
- * Congratulated Members recently appointed as Directors: Bud Brown, Jeff Gossert, Harry Bickel & Commissioner Chronister.

ELECTION OF OFFICERS: Chairman, Jack Dehoff yielded the floor to the Nominating Committee Chair. In absence of Pat Sueck, the Nominating Committee Chair, Dan Wolf presented the recommendations for 2008 Offices.

Chairman – Jack Dehoff. The board had no additional nominations.

Michael moved that Jack Dehoff be the York County Conservation District Chairman, Jeff 2nd, motion carried.

Vice-Chairman – Jeff Gossert. The board had no additional nominations.

Wayne moved that Jeff Gossert be the York County Conservation District Vice-Chairman, Michael 2nd, motion carried.

Treasurer – Michael Flinchbaugh. The board had no additional nominations.

Jeff moved that Michael Flinchbaugh be the York County Conservation District Treasurer, Jack 2nd, motion carried.

Assistant Treasurer – Jeff Gossert. The board had no additional nominations.

Wayne moved that Jeff Gossert be the York County Conservation District Assistant Treasurer, Michael 2nd, motion carried.

Unanimous vote from the District Board for Jack Dehoff, Chairman; Jeff Gossert Vice- Chairman; Michael Flinchbaugh, Treasurer; and Jeff Gossert Assistant Treasurer.

The District Board appointed Christina Dehoff as the Recording Secretary and Whitney Leland as the Alternate Recording Secretary.

I. Business:

1. Action on Meeting Minutes – A few typing errors were corrected.

Dan W moved to approve the minutes for the December 14th, 2007, board meeting with corrections, Wayne 2nd, motion carried.

2. Treasurer's Report –
Michael reviewed the accounts and updated the board on a correction from the last two month's reports. DGR interest was not showing on passed reports and has been corrected. A check was voided after the report which changed the total on last month's E&S account as well as the final total.

Dan W. moved to file the treasurer's report for audit with the amendment to October and November's report, Wayne 2nd, motion carried.

Michael presented the Envirothon contributors and their donations.

12/14/07	Rotary Club of York	\$250.00	
12/16/07	Sputwood Farm Center	\$100.00	
12/23/07	Adams Electric Cooperation, Inc	\$500.00	T-shirts
12/23/07	C.S. Davidson Inc.	\$250.00	
12/29/07	Jack & Anne Wagner	\$50.00	

Wayne moved to accept these 2008 Envirothon donations, Jeff 2nd, motion carried.

- A) PLGIT Resolution – Chris T. presented a formal copy of what was approved at last month's board meeting.
3. Correspondence – Mark K.
 - A) Cc of letter from DEP to John Sloat Poultry Farm, CAFO NPDES Permit authorization. FYI
 - B) From Beard Miller Company, audit confirmation for 2007 financials.

Michael moved to approve Beard Miller Company to complete the financial audit for 2007, Bud 2nd, motion carried.

- C) Cc of letter from DEP to Fawn Twp., notice of intent to apply biosolids on Donald Wilson Farm, from Synagro. FYI
- D) Notice from PACD, time to renew subscription to Director's Listserve for electronic mailings; current list will be deleted 1/31/08.
- E) Memo – Chuck Noll to Elected Officials & Dept. Heads, 2008 Budget Hiring Restrictions. FYI

Thank Yous

1. From Dawn Grove, for staff appreciation.
 2. From Wendy Kindig, for staff appreciation & 5 year service recognition.
 3. From all staff, for staff appreciation gift.
4. New Cooperators and Cancellations
Cooperators Cancellations:
3566 Ralph S. Matson 94ac. Fawn Twp.
2417 William H. Myers 125 ac. N. Codorus Twp.

Dan W. moved to accept these Cancellations, Wayne 2nd, motion carried.

5. Administrative – Mark K. reviewed & explained
 - A) 2008 District Accounts budget

Bud moved to approve the 2008 District budget, Michael 2nd, motion carried.

- B) 2008 County General Fund Budget – the budget has been reopened by the Commissioners.
- C) 2008 Annual Plan of work

Dan W. moved to approve the 2008 Annual Plan of work, Michael 2nd, motion carried.

- 6. Ag Resource Program
 - A) 2008 NMA grant application

Jeff moved to approve the 2008 NMA grant application, Wayne 2nd, motion carried.

- B) NMA program plans under review – Buser VAO/CAFO – FYI
- C) York Cost Share Program – Kevin Krebs – Mark F.

Jeff moved to approve the York Cost Share contract for Kevin Krebs, Wayne abstained due to a potential for a conflict of interest, Michael 2nd, motion carried unanimously.

- D) Ag Cost Share Program Financial Summary
 - E) REAP Program Update – Mark F. gave an update. Staff time to REAP program was 85 to 90 hrs in the last three month.
- 7. E&S/NPDES – Compliance update – Eric
 - 8. Floodplain monitoring program – Chris T. gave an overview of the program and recommended to the board that we explore with PA Dept of Community & Economic Development the possibility of partnership with the York County Planning Commission in delivery of Floodplain Monitoring program. Bruce, Robert & Bud shared in support for exploring this program.

Bud moved to approve the recommendation from the staff to explore the Floodplain Monitoring program. Dan W. 2nd, motion carried.

II. Reports:

- 1. Strategic Planning Process Update – Mark K. presented meeting schedule options. The Board chose the time of 9-3 for sessions on Friday, February 8th & Friday March 14th. Staff work sessions – Tue: E&S morning, watershed & education afternoon. Wed: Ag morning, Admin afternoon. Chris gave the SWOT analysis handout to help with preparation.
- 2. Education & Publicity Committee – Scholarship Recommendation – Jackie updated us that there is one application and recommended that Alyse Bensel be granted a \$500.00 scholarship. It was suggested that the committee review scholarship promotion & scholarship amount in preparation for next year.

Bud moved to approve the recommendations of the Education & Publicity Committee. Wayne 2nd, motion carried.

- 3. Budget & Finance Committee – Date needed for internal audit a date matrix sheet was circulated.
- 4. SCC Update – Jack referred to the report that was provided.
- 5. Picnic & Awards Committee – 60th Anniversary Banquet will be held at the White Rose room at York Fair grounds and catered by the Altland House, Aug. 22nd, 2008 @ 6pm.

III. Agency Reports:

- 1. USDA, NRCS – Katrina Thompson
 - A) Bill Clifton is now retired and there is a banquet being held here next Friday.
 - B) Acting Area Conservationist position is being covered by Abe Repine, NRCS Assistant State Conservationist for the PA Northeast region until the position is filled.
 - C) Office space Issue – 1 year extension for NRCS office location.
- 2. DEP, SCRO – Scott Williamson
 - A) DEP Chapter 102 Draft reg revisions expected next week.

- B) CBP Program Special project Funding Program Administration Manual is complete and on the DEP website.

IV. Other Business/Additional Public Comments:

- A) Dan Wolf asked about the Education & Publicity Committee review the amount of the scholarships and the communication to E-thon educators about the grants availability. The issue was referred to Education & Publicity Committee.
- B) Committees for the up coming year will stay very similar to 2007 list. Jack & Mark K. will prepare the list for February's meeting.
- C) Jackie Kramer gave a brief update on the Farm Land Trust projects.

Adjourn

The Chairman moved to adjourn the meeting at 1:32 p.m.

Next meeting is scheduled for Friday, February 8th, 2008 at 11:00 am.

Respectfully Submitted

Recording Secretary
Christina Dehoff

Chairman
Jack Dehoff