

YORK COUNTY CONSERVATION DISTRICT  
MINUTES OF THE MEETING  
January 10, 2020

Noting a quorum was present, the meeting was brought to order by Vice-Chairman, Travis Sherman at 11:25 a.m. The meeting took place at the York County Annex building. Harry offered prayer. Bruce then led in the Pledge of Allegiance. Those in attendance were as follows:

Directors

Travis Sherman  
Jim Rexroth  
Michael Flinchbaugh  
Bud Brown  
Jack Dehoff  
Rochelle Black  
Dan Innerst  
Kenyon Miller

Associate Directors

Harry Bickel  
Leroy Bupp  
Bruce Holbrook  
Jackie Kramer  
Jim Elliot  
Doug Goodlander  
Mike Myers  
Mike Smith

Staff

Mark Kimmel, Manager  
Jennifer Risser, Assist. Manager  
Christina Dehoff, Admin Spec./Fin.  
Mark Flaharty, Sr. Ag Resource Cons.  
Gary Peacock, Watershed Spec.  
Eric Jordan, Asst. Mgr. Programs  
Emily Neideigh, Watershed Tech.  
Kim Young, Educ/Comm. Coord.

Agency Representatives

Eric Samus, USDA, NRCS  
Elwood Blake, DEP  
Rick Csutoras, FSA, USDA  
Darrin Kephart, PA Fish & Boat Comm.  
Rachel Thurner-Diaz, PA Fish & Boat Com.  
Justin Ritter, PA Game Commission

**WELCOME & INTRODUCTIONS:**

- Travis welcomed everyone to the meeting and had everyone introduce themselves.
- Travis swore in Dan Innerst & Rochelle Black to serve four year terms on the YCCD Board as directors. Congratulations, Dan & Rochelle!
- Travis welcomed new associate directors and thanked returning directors, returning associate directors and new associate directors for their willingness to serve on the Board.

**I. Election of Officers:**

Travis yielded the floor to Jack, nominating committee member. Jack then called to proceed with the election of officers for 2020.

**Michael nominated Travis Sherman for Chairman, Bud 2<sup>nd</sup>. The board had no additional nominations, motion unanimously carried.**

**Travis nominated Jim Rexroth for Vice - Chairman, Michael 2<sup>nd</sup>. The board had no additional nominations, motion unanimously carried.**

**Travis nominated Michael Flinchbaugh for Treasurer, Bud 2<sup>nd</sup>. The board had no additional nominations, motion unanimously carried.**

**Travis nominated Bud Brown for Assistant Treasurer, Michael 2<sup>nd</sup>. The board had no additional nominations, motion unanimously carried.**

Jack appointed Chris Dehoff as the Recording Secretary and Jennifer Risser as the Alternate Recording Secretary.

Jack thanked the officers for their service and yielded the floor back to Chairman Travis to complete the meeting.

## **II. Agency Reports:**

1. USDA, NRCS – Eric S. reviewed his written report.
2. FSA, USDA – Rick gave a verbal report.
3. PA DEP – Elwood highlighted a few items on the written report presented.
4. PA Fish & Boat Commission – Darrin and Rachel gave a verbal report.
5. PA Game Commission – Justin Ritter gave a verbal report

## **III. Consent Agenda**

1. Meeting Minutes
2. Administrative Actions:
  - a) 2020 County General Fund Budget – **REMOVED FROM CONSENT AGENDA.**
3. NMA Program Report
4. Quarterly Grants Summary Reports
  - a) Ag Program-Mark F.
  - b) Watershed Program-Gary
5. LVR New Contract for approval/signature
  - a) Charles Street, Felton Boro.
6. EXHIP New Contracts
  - a) Greenwood S
  - b) McTavish K
  - c) Pollard T

**Jack moved to approve the remaining items on the Consent Agenda, Michael 2<sup>nd</sup>, motion unanimously carried.**

## **IV. Business**

1. Items Removed from Consent Agenda –
  - a) Item III.2a – 2020 County Budget for the Conservation District. A completed budget was reviewed.

**Jack moved to approve the 2020 County York County Conservation District Budget, Bud 2<sup>nd</sup>, unanimously carried.**

2. Treasurer's Report – Michael reviewed all accounts.

**Jack moved to approve the December 2019 Treasurer's Report for audit, Jim 2<sup>nd</sup>, motion unanimously carried.**

**Jim moved to approve the 2020 Envirothon donations as presented; Jack abstained due to potential conflict of interest, Kenyon 2<sup>nd</sup>, motion carried.**

3. Correspondence
  1. From American Farmland Trust, re: Women For The Land Program, request to partner on an event, fall 2020 – Action.

**Kenyon moved to approve the partnering on the Women For The Land Program event, Jack 2<sup>nd</sup>, unanimously carried.**

2. From PACD, Fall PACD Region Meeting Summary – FYI
3. From PACD, Nominations for Conservation District Advisory Committee to SCC – Action.

**Jack moved to nominate Doug Goodlander to the SCC Conservation District Advisory Committee, Michael 2<sup>nd</sup>, unanimously carried.**

4. From YCPC, letter of thanks to the Commissioners from the York County Land Protection Work Group – FYI.

### Thank You

1. From Commission Byrnes to staff & board.

4. Ethics Forms – Directors were presented Ethics Forms and requested to complete and return by May 1, 2020.
5. Office Closure – Request to announce office closed Wed 1/22-1/27 due to our move to Pleasant Valley Road Office.

**Michael moved to approve closure from Wed. 1/22-1/27 due to the move to Pleasant Valley Road location, Bud 2<sup>nd</sup>, unanimously carried.**

**V. Reports**

1. E&S/NPDES Monthly Report – Eric J. reviewed the written report.
  - a. Program Update.
  - b. Compliance/Enforcement Update.
2. Education & Publicity Committee – Scholarship Recipients – Jackie, Kim

**Jack moved to approve the Scholarship Recipients Alyssa Swartz and Patrick Trostle, Jim 2<sup>nd</sup>, motion unanimously carried.**

3. DGLVR QAB Meeting Minutes for Approval – Bud, Gary.

**Bud moved to approve the DGLVR QAB Meeting Minutes, Kenyon 2<sup>nd</sup>, motion unanimously carried.**

4. Budget and Finance Committee – A date matrix for conducting the internal audit was circulated.
5. RC&D Update – Travis provided a verbal report.
6. PA DEP Bay meeting – District Directors Michael F. & Jim R. along with Mark K. met with PA DEP Bay staff, YCPC, Commissioners to gather information to give guidance to staff moving forward – A handout was given and a lengthy discussion followed. The board has asked Doug, Gary & Mark to put together a statement of our district’s needs and will to continue our involvement at this time, but funding for our efforts is a priority moving forward for District participation.
7. Ag Program progress report – Mark F. handed out a handout and reviewed it.

**VI. Other Business**

**Jack moved to adjourn meeting, Michael 2<sup>nd</sup>, motion unanimously carried.**

**Next meeting is scheduled for Friday, February 14, 2020, at 11:00 a.m. at the Pleasant Valley Road.**

Respectfully Submitted

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Recording Secretary  
Christina Dehoff

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Chairman  
Travis Sherman