

YORK COUNTY CONSERVATION DISTRICT
MINUTES OF THE MEETING
January 8, 2021

Noting a quorum was present, the meeting was brought to order by Chairman, Travis Sherman at 11:04 a.m. The meeting took place as a Zoom meeting. Bruce offered prayer and Travis then led in the Pledge of Allegiance. Those in attendance were as follows:

Directors

Travis Sherman
Jim Rexroth
Michael Flinchbaugh
Jackie Kramer
Jack Dehoff
Rochelle Black
Kenyon Miller
Com. Julie Wheeler

Associate Directors

Harry Bickel
Leroy Bupp
Bruce Holbrook
Jackie Kramer
Jim Elliot
Doug Goodlander
Mike Smith
Randy Craley

Staff

Mark Kimmel, Manager
Jennifer Risser, Assist. Manager
Christina Dehoff, Admin Spec./Fin.
Mark Flaharty, Sr. Ag Resource Cons.
Emily Neideigh, Watershed Spec.
Eric Jordan, Asst. Mgr. Programs
Michael McKelvey, Educ/Comm.
Coord.

Agency Representatives

Elwood Blake, DEP
Rachel Stahlman, Chesapeake Bay Program
Coordinator
Heidi Reed, PSCE

WELCOME & INTRODUCTIONS:

- Travis welcomed everyone to the meeting and had everyone introduce themselves.
- Travis swore in Commissioner Wheeler to serve a 1-year term on the YCCD Board as director. Congratulations Julie!
- Commissioner Julie Wheeler swore in Jackie Kramer, Jim Rexroth, and Michael Flinchbaugh to serve four-year terms on the YCCD Board as directors. Congratulations, Jackie, Jim & Michael!
- Travis thanked returning directors and returning associate directors for their willingness to serve on the Board.

I. Election of Officers:

Travis yielded the floor to Jack, nominating committee member. Jack then called to proceed with the election of officers for 2021.

Jack nominated Travis Sherman for Chairman, Jackie 2nd. The Board had no additional nominations, motion unanimously carried.

Jack nominated Jim Rexroth for Vice - Chairman, Jackie 2nd. The Board had no additional nominations, motion unanimously carried.

Jack nominated Michael Flinchbaugh for Treasurer, Jackie 2nd. The Board had no additional nominations, motion unanimously carried.

Jack nominated Rochelle Black for Assistant Treasurer, Jackie 2nd. The Board had no additional nominations, motion unanimously carried.

Jack appointed Chris Dehoff as the Recording Secretary and Jennifer Risser as the Alternate Recording Secretary.

Jack thanked the officers for their service and yielded the floor back to Chairman Travis to complete the meeting.

II. Agency Reports:

1. County of York – Commissioner Wheeler gave a verbal report.
2. USDA, NRCS –A written report was presente.
3. PA DEP – Elwood highlighted a few items on the written report presented.
4. Chesapeake Bay Program –Rachel gave a verbal report.
5. PSCE – Heidi gave a brief verbal report.

III. Consent Agenda

1. Meeting Minutes.
2. Administrative Actions:
 - a) 2021 County General Fund Budget
3. NMA Program Report.
 - a) Under review –
 - i. Terry Sweitzer, Washington Twp. broilers

Michael moved to approve the items on the Consent Agenda, Jack 2nd, motion unanimously carried.

IV. Business

1. Treasurer’s Report – Michael reviewed all accounts.

Jack moved to approve the December 2020 Treasurer’s Report for audit, Jackie 2nd, motion unanimously carried.

Rochelle moved to approve the 2021 Envirothon donations as presented, Jack abstained for a possible conflict of interest, Jim 2nd, motion carried.

2. Correspondence – Mark reviewed.
 - a) From Karl Brown, SCC to Mark Derr, County Chief Clerk, approval of Director Appointments for 2021. FYI.
 - b) From Senator Phillips-Hill re: S.B.1272, response to our letter of concerns – FYI.
3. Board Meeting Dates for 2021 – FYI.
4. Ethics Forms – Directors must complete & file in District office once they are received by the District.
5. Review for approval revised Policy on Gift & Service Awards – Jen reviewed the policy.

Michael moved to approve the revised Gift & Service Awards Policy Updates, Jim 2nd, unanimously carried.

6. PACD NPS Mini-Grant Application Approval – Emily reviewed the paperwork that was presented.

Jackie moved to approve the PACD NPS mini-grant application, Rochelle 2nd, unanimously carried.

V. Reports

1. Personnel Committee – Michael gave a verbal report.
2. E&S/NPDES Monthly Report – Eric J. reviewed the written report.
 - a. Program Update.
 - b. Compliance/Enforcement Update.
3. Ag Program – Mark F. reviewed his written reports.
 - a. Quarterly Grants Summary
 - b. CEG Guidance on BMP Funding Policy – Mark F. asked for guidance on what should be covered and what should not be covered. A discussion followed. Board moved to send this to Ag Committee.

Travis referred the CEG issue to Ag Committee.

4. Watershed Program – Emily reviewed her written report.
 - a. Quarterly Grants Summary

- b. Quarterly Watershed Project Update
- 5. DGLVR QAB Meeting Minutes for Approval – Emily gave a review of the minutes presented.
- 6. Budget and Finance Committee – dates needed for the internal audit.
- 7. SCC Update – Michael provided a brief verbal report.

VI. Other Business

- 1. Growing Greener Watershed Protection Grants – Emily presented Growing Greene Grants for unnamed Tributary to Bald Eagle Creek, Bennett Run, and Unnamed Tributary to Leibs Creek. All three grants provide a total of \$7,500 in funding to the District for grant administration.

Rochelle moved to approve the Growing Greener Watershed Protection Grants, Michael 2nd, unanimously carried.

Michael moved to adjourn meeting, Jim 2nd, motion unanimously carried.

Next meeting is scheduled for Friday, February 12, 2021, at 11:00 a.m. at the Pleasant Valley Road.

Respectfully Submitted

Recording Secretary
Christina Dehoff

Chairman
Travis Sherman