

YORK COUNTY CONSERVATION DISTRICT
MINUTES OF THE MEETING
March 12, 2021

Noting a quorum was present, the meeting was brought to order by Chairman, Travis Sherman at 11:01 a.m. The meeting took place in person and as a Zoom meeting. Harry offered prayer and Jack then led in the Pledge of Allegiance. Those in attendance were as follows:

Directors

Travis Sherman
Jim Rexroth
Michael Flinchbaugh
Jackie Kramer*
Jack Dehoff
Dan Innerst
Kenyon Miller*
Com. Julie Wheeler*

Associate Directors

Leroy Bupp*
Randy Craley*
Harry Bickel
Jim Elliott
Mike Smith

Staff

Mark Kimmel, District Manager
Jennifer Risser, Assist. Manager
Christina Dehoff, Admin Spec./Fin.
Mark Flaharty, Sr. Ag Resource Cons.
Emily Neideigh, Watershed Spec.
Tiffany Crum, Resource
Conservationist
Michael McKelvey, Educ/Comm.
Coord.
Jeff Hill, (to-be) District Manager*

Agency Representatives

Eric Samus, USDA/NRCS*
Rachel Stahlman, York Countywide Action
Plan Coordinator*

* Participated via zoom or conference call

Guests

Representative Stan Saylor
Kevin Eck, Staff for Rep Saylor Office
Representative Mike Jones

WELCOME & INTRODUCTIONS:

- Travis welcomed everyone to the meeting. Travis introduced Jeff Hill, our new District Manager.

CELEBRATION: Mark Kimmel's retirement was celebrated with videos, a proclamation for the PA House of Representatives and gifts from the Board. Thank you Mark for all your service and commitment.

I. Agency Reports:

1. County of York – Commissioner Wheeler gave a verbal report.
2. USDA, NRCS –Eric reviewed his written report.
3. PA DEP – A written report was presented.
4. York CAP Program – Rachel gave a verbal report.

II. Consent Agenda

1. Meeting Minutes.
2. Cooperator Request for Assistance.
3. Exelon HIP. – REMOVED FROM CONSENT AGENDA
 - a) Contract Amendment – Shrewsbury Borough Unnamed Trib. To Deer Creek
 - b) Application for Approval – Andrew Macklin Project
 - c) Contract for Approval – Andrew Macklin Project
4. HELPStreams. – REMOVED FROM CONSENT AGENDA
 - a) Application for Approval
 - i. Plum Creek Village Project
 - ii. M Hyser Project
 - b) Contracts for Approval
 - i. Plum Creek Village Project
 - ii. M Hyser Project
5. DGR Cramer Road Phase 2, Chanceford Twp. Contract Amendment

Michael moved to approve the remaining items on the Consent Agenda, Jim 2nd, motion unanimously carried.

IV. Business

1. Items removed from the consent agenda:
 - a) Exelon HIP.
 - i. Contract Amendment – Shrewsbury Borough Unnamed Trib. To Deer Creek
 - ii. Application for Approval – Andrew Macklin Project
 - iii. Contract for Approval – Andrew Macklin Project
 - b) HELP-Streams.
 - i. Application for Approval
 1. Plum Creek Village Project
 2. M Hyser Project
 - ii. Contracts for Approval
 1. Plum Creek Village Project
 2. M Hyser Project

Jack moved to approve the Exelon HIP and HELP-Streams, Jim 2nd, motion unanimously carried.

2. Treasurer's Report – Michael reviewed all accounts.

Jim moved to approve the January 2021 Treasurer's Report for audit, Jack 2nd, motion unanimously carried.

Dan moved to approve the 2021 Envirothon donations as presented, Jack 2nd, motion carried.

3. Correspondence – Mark reviewed.
 - a) Copy of the letter we sent to Karl Brown, SCC, regarding CEG BMP c/s limitations, per Board action. FYI
 - b) Copy of the letter we sent to Acting Secretary of Education Ortega re: PA Integrated Standards for Science, Environment & Ecology, per Board action. FYI.
 - c) Copy of a letter sent to N.F.W.F. to support PA DCNR grant application. FYI.
 - d) RC&D p/t job opportunity and fall tillage survey results.
 - e) From PACD, request for letter of support for their DCNR Riparian Buffer grant application, to provide funding to districts for buffer plantings. Action (attachment)

Michael moved to approve letter of support form PACD for their DCNR Riparian Buffer grant application, Jim 2nd, motion unanimously carried.

4. Approve Annual Report for 2020 – Michael M. reviewed the edits to the draft.

Jack moved to approve 2020 Annual Report as corrected, Michael 2nd, motion unanimously carried.

5. Approve PACD Education Mini-Grant – Emily

Dan moved to approve PACD Education Mini-Grant Agreement, Jim 2nd, motion unanimously carried.

6. Virtual PACD Region Directors Meeting 3/24. Bruce is registered.
7. HELP-Stream Document Update
 - a) Cost Share
 - b) On-Site Checklist

Jack moved to approve HELP-Stream Updates to Cost Share & On-Site Checklist, Michael 2nd, unanimously carried.

V. Reports

1. Personnel Committee – Michael gave a verbal report. Jeff Hill will begin work March 23rd.
2. Budget & Finance Committee Internal Audit Report – Michael F. gave a verbal report.

Jim moved to approve Budget & Finance Committee Report, Jack 2nd, motion unanimously carried.

3. Picnic & Awards Committee – Picnic Date needed. A date August 12, 2021 was chosen by the Board.
4. E&S/NPDES Monthly Report – Tiffany reviewed the written report.
 - a. Program Update.
 - b. Compliance/Enforcement Update
5. Watershed Program – Emily reviewed her written reports.
 - a. West Branch Codorus Creek Growing Greener Project Update
 - b. Watershed Project Updates
6. Envirothon Update – Michael gave a verbal update.
7. Seedling Sale report – Deadline to Order 3/15 – Jen gave a verbal report.
8. SCC Update – Michael provided a brief verbal report.

VI. Other Business


Jack moved to adjourn meeting, Michael 2nd, motion unanimously carried. Adjourned at 1pm.

Next meeting is scheduled for Thursday, April 8, 2021, at 7:00 p.m. at the Pleasant Valley Road location.

Respectfully Submitted



Recording Secretary
Christina Dehoff



Chairman
Travis Sherman

