

YORK COUNTY CONSERVATION DISTRICT  
MINUTES OF THE MEETING  
January 8, 2026

Noting a quorum was present, the meeting was brought to order by Chairman, Travis Sherman at 1:05 p.m. The meeting took place in person and as a TEAMS meeting. Travis led in the Pledge of Allegiance.

Those in attendance were as follows:

Directors

Travis Sherman  
Commissioner Julie Wheeler  
Michael Flinchbaugh  
Jim Rexroth  
Rochelle Black  
Dan Innerst  
Jackie Kramer

Associate Directors

Harry Bickel  
Leroy Bupp  
Randy Craley  
Grant Deller  
Gary Peacock  
Glenn Smith  
Lisa Smith

Staff

Jeff Hill, District Manager  
Christina Dehoff, Asst. District Manager  
Eric Jordan, E&S Program Manager  
Mark Flaharty, Ag Program Manager  
Michael McKelvey, Education & Communications  
Melanie Neff, Financial Coord./Grant Spec.  
Brita Runkle, Ag Resource Conservationist  
Joe Rebert, Ag Program Asst. Manager  
Chris Tanczos, Watershed Technician  
Nolan Goss, Professional Engineer  
MJ Serrano, Administrative Asst. II  
Alaska Roberts, E&S Control Tech I  
Brittany Brooks, Resource Conservation Splst. I  
Matt Hall, E&S Control Tech I  
Jeff Spangler, Professional Engineer  
Tom Smith, E&S Control Tech II  
Troy Zirkle, Resource Conservation Splst. II

Agency Representatives

Eric Samus, USDA, NRCS  
Rachel Stahlman, YCPC York CAP\*  
Chas Heberlig, DEP SCDFR  
Clair Doll, Deputy Administrator,  
County of York  
Sgt. Rachel Thurner-Diaz, PAFBC  
Sgt. Larry Furlong, PAFBC

\*Participated via TEAMS

**I. Welcome and Introductions:**

- Travis welcomed everyone to the meeting.
- Jeff introduced new staff member, Nolan Goss, Professional Engineer.
- Travis swore in Commissioner Julie Wheeler to serve a 1-year term on the YCCD Board as a Director. Congratulations Julie!
- No additions to the agenda.

**II. Election of Officers:**

Travis yielded the floor to Dan Innerst, Nominating Committee Chairman. Dan then called to proceed with the election of officers for 2026. Dan opened the floor for nominations. The Nominating Committee nominated Travis for Chairman, Jim R. for Vice-chairman, Michael F. for Treasurer, and Rochelle for Assistant Treasurer.

**Jackie moved to close the nominations for 2026 officers, Julie 2<sup>nd</sup>, motion unanimously carried.**

**Michael F. moved to nominate Travis Sherman for Chairman, Jackie 2<sup>nd</sup>, Travis abstained; motion unanimously carried.**

**Travis moved to nominate Jim Rexroth for Vice-Chairman, Julie 2<sup>nd</sup>, Jim R. abstained; motion unanimously carried.**

**Travis moved to nominate Michael F. for Treasurer, Jim R. 2<sup>nd</sup>, Michael F. abstained; motion unanimously carried.**

**Travis moved to nominate Rochelle for Assistant Treasurer, Julie 2<sup>nd</sup>, Rochelle abstained; motion unanimously carried.**

Dan appointed Melanie Neff as the Recording Secretary and Christina Dehoff as the Alternate Recording Secretary.

Dan congratulated and thanked the officers for their service and yielded the floor back to Chairman Travis to complete the meeting.

**III. Agency Reports:**

1. Commissioner's Report – Julie gave a verbal report.
2. USDA, NRCS – Eric reviewed the written report.
3. YCPC York CAP – Rachel gave a verbal report.
4. PA DEP – Chas reviewed the written report.
5. PAFBC – Rachel gave a verbal report.

**IV. Consent Agenda:**

1. Meeting Minutes
2. Cooperator/Cancellations
3. Agriculture
  - a. NM Plan for Approval
    - i. Hillendale
    - ii. MSF Poultry, LLC

**Jim R. moved to approve the items on the Consent Agenda, Rochelle 2<sup>nd</sup>, motion unanimously carried.**

**VI. Additional Business:**

1. Items Removed from Consent Agenda.
  - a. none
2. Treasurer's Report – Michael F. reviewed all accounts.

**Rochelle moved to approve the 2026 Envirothon donations received for audit, Dan 2<sup>nd</sup>, motion unanimously carried.**

**Jim R. moved to approve the November 2025 Treasurer's Report for audit, Jackie 2<sup>nd</sup>, motion unanimously carried.**

3. Approval of Associate Board Members – Jeff reviewed the attachment that lists Randy Craley, Harry Bickel, Grant Deller, Glenn Smith, Leroy Bupp, Lisa Smith, and Gary Peacock for Associate Board Members in 2026.

**Michael F. moved to approve the Associate Board Members Randy Craley, Harry Bickel, Grant Deller, Glenn Smith, Leroy Bupp, Lisa Smith and Gary Peacock for 2026, Rochelle 2<sup>nd</sup>, motion unanimously carried.**

4. Approval of 2026 District Committees – Jeff H. reviewed the attachment outlining new committee assignments for 2026.

**Dan moved to approve the 2026 District Committees, Rochelle 2<sup>nd</sup>, motion unanimously carried.**

5. YCCD Plan of Work for 2026 – Jeff H. reviewed the attachment. All changes were minor.

**Michael F. moved to approve the YCCD Plan of Work for 2026, Jim R. 2<sup>nd</sup>, motion unanimously carried.**

6. CEG Contract Amendment
  - a. Doug Cope – Troy reviewed the attachment. During the installation of the livestock pipe,

extra cost was realized. The extra cost was a result of the need to dig through excessive rock and also the need for additional stone to “bed” the water pipe.

**Dan moved to approve CEG Contract Amendment for Doug Cope for \$6,075.09, Jackie 2<sup>nd</sup>, motion unanimously carried.**

7. EXHIP Contract Renewals

a. Snyder 01-22 (WAY) – Chris T. reviewed the attachment. Chris explained that this project needs extra time to complete and is requesting a one-year renewal extension to the contract.

**Jackie moved to approve the EXHIP Contract Renewal for Snyder 01-22 (WAY), Dan 2<sup>nd</sup>, motion unanimously carried.**

b. T. Fiek 04-22 (WAY) – Chris T. reviewed the attachment. Chris explained that this project needs extra time to complete and is requesting a one-year renewal extension to the contract.

**Michael F. moved to approve the EXHIP Contract Renewal for T. Fiek 04-22 (WAY), Dan 2<sup>nd</sup>, motion unanimously carried.**

8. EXHIP Contract Termination

a. Sawmill 04-18 – Chris T. reviewed the attachment. Termination of this project is requested because it will need more work than can be covered by this individual grant. They have been unsuccessful in securing additional grant money to complete the project.

**Michael F. moved to approve EXHIP Contract Termination for Sawmill 04-18, Dan 2<sup>nd</sup>, motion unanimously carried.**

**VII. Reports:**

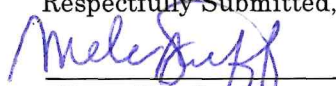
1. E&S/NPDES Monthly Report – Eric reviewed the written report.
2. SCC Update – Michael F. gave a verbal report. No update.
3. PACD Update – Jeff H. gave a verbal report. Discussion was had about the need for more information on AI data centers and how county and legislative officials can be more educated. York County Economic Alliance could be a resource to help organize.
4. PA No Till Alliance – Leroy gave a verbal report. January 29 meeting in New Holland.
5. Capital RC&D – Travis gave a verbal report. Capital RC&D is currently working on a strategic plan.


**VI. Additional Public Comment/Other Business:**

1. Michael M. gave an update on the 2026 Seedling Sale that is now up and running on the YCCD website.
2. Travis recognized and congratulated Dan Innerst and Rochelle Black for 10 years, Jim Rexroth for 15 years, and Jackie Kramer for 20 years of service on the District Board.

**Jim R. moved to adjourn the meeting at 2:15 p.m., Michael F. 2<sup>nd</sup>, motion unanimously carried.**

**Next meeting is scheduled for Thursday, February 12, 2026, at 7:00 p.m. at the Pleasant Valley Road building, Room #148.**

Respectfully Submitted,  
  
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Recording Secretary  
Melanie Neff

  
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Chairman  
Travis Sherman