

YORK COUNTY CONSERVATION DISTRICT  
MINUTES OF THE MEETING  
March 12, 2026

Noting a quorum was present, the meeting was brought to order by Chairman, Travis Sherman at 7:15 p.m. The meeting took place in person and as a TEAMS meeting. Travis led in The Pledge of Allegiance. Those in attendance were as follows:

Directors

Travis Sherman  
Michael Flinchbaugh  
Jim Rexroth  
Jackie Kramer  
Doug Goodlander  
Dan Innerst

Associate Directors

Leroy Bupp  
Randy Craley  
Gary Peacock  
Glenn Smith  
Lisa Smith

Staff

Christina Dehoff, Asst. Manager  
Mark Flaharty, Sr. Ag Resource Cons.  
Eric Jordan, E&S Program Manager  
Michael McKelvey, Educ./Comm. Coord.  
Melanie Neff, Fin. Coord./Grant Specialist  
Chris Tanczos, Watershed Specialist\*  
Troy Zirkle, Ag Resource Conservationist II

Agency Representatives

Eric Samus, USDA, NRCS  
Chas Heberlig, DEP SCDFR  
Clair Doll, Deputy Administrator, County of York\*

Guests

Bruce Cantey  
Nick Hoffman

\*Participated via TEAMS

**I. Welcome and Introductions:**

- Travis welcomed everyone to the meeting.
- Statements of Financial Interest are due at the next meeting, April 9, for Directors only.

**II. Agency Reports:**

1. Commissioner's Report – Clair provided a verbal report.
2. USDA, NRCS – Eric S. reviewed the written report.
3. PA DEP – Chas reviewed the written report. DGLVR & E&S Trainings coming up this spring.

**III. Consent Agenda:**

1. Meeting Minutes
2. Cooperator/Cancellations

**Doug moved to approve the items on the Consent Agenda, Michael F. 2<sup>nd</sup>, motion unanimously carried.**

**IV. Business**

1. Items removed from Consent agenda.
  - a.) None
2. Treasurer's Report – Michael F. reviewed all accounts.

**Jim R. moved to approve the 2026 Envirothon donations, Dan 2<sup>nd</sup>, motion unanimously carried.**

**Dan moved to approve the January 2026 Treasurer's Report for audit, Jackie 2<sup>nd</sup>, motion unanimously carried.**

3. 2025 YCCD Annual Report – Michael M. reviewed the attachment.

**Doug moved to approve the 2025 YCCD Annual Report, Jackie 2<sup>nd</sup>, motion unanimously carried.**

4. Dover Township MOU – Eric J. gave a verbal report.

**Jackie moved to approve signing the Dover Township MOU, Dan 2<sup>nd</sup>, motion unanimously carried.**

5. CEG Application
  - a.) Jim Paulus CEG Application #57-26 – Mark/Troy reviewed the attachment.

**Doug moved to approve the CEG Application for Jim Paulus for eligible construction and engineering costs of \$69,025.00, Michael F. 2<sup>nd</sup>, motion unanimously carried.**

6. CEG Agreement
  - a.) Drue Altland CEG Agreement #54-25 – Troy reviewed the attachment.

**Jackie moved to approve the CEG Agreement for Drue Altland for the agreement sum of \$88,200.00, Doug 2<sup>nd</sup>, motion unanimously carried.**

7. CEG Agreement Extension
  - a.) Nick Hoffman CEG Agreement #49-25 Extension – Troy reviewed the attachment.

**Dan moved to approve the CEG Agreement #49-25 Extension for Nick Hoffman to December 31, 2026, Jackie 2<sup>nd</sup>, motion unanimously carried.**

8. CEG Statement of Policy for York County – Mark/Troy reviewed the attachment.

**Jackie moved to approve the CEG Statement of Policy for York County, Michael F. 2<sup>nd</sup>, motion unanimously carried.**

9. LVR Contract Approvals
  - a.) Wharf Road – Monaghan Township – Chris T. reviewed the attachment.

**Jim R. moved to approve the LVR Contract for Wharf Road in Monaghan Township for \$128,070.00, Dan 2<sup>nd</sup>, motion unanimously carried.**

b.) Conley Road – Warrington Township – Chris T. reviewed the attachment. This is their first project they have done with us.

**Michael F. moved to approve the LVR Contract for Conley Road in Warrington Township for \$40,343.60, Jackie 2<sup>nd</sup>, motion unanimously carried.**

- c.) Spruce Road – North Hopewell Township – Chris T. reviewed the attachment.

**Doug moved to approve the LVR Contract for Spruce Road in North Hopewell Township for \$221,720.00, Jackie 2<sup>nd</sup>, motion unanimously carried.**

10. DGR Contract Approval
  - a.) East Spring Valley Road – Warrington Township

**Doug moved to approve the DGR Contract for East Spring Valley Road in Warrington Township for \$100,538.00, Dan 2<sup>nd</sup>, motion unanimously carried.**

11. Laurel Estates Property Owners Association LWD Application – Chris T. reviewed the attachment.

**Michael F. moved to approve the Laurel Estates Property Owners Association LWD Application for \$24,000.00 with Crass Tree Experts, Jim R. 2<sup>nd</sup>, motion unanimously carried.**

12. 25/26 YCCD College Scholarship Recipient Summary – Michael M. reviewed the attachment.

**Dan moved to approve the 25/26 YCCD College Scholarships of \$1,000.00 each for Kaitlyn Walizer and Patrick Miller, Jackie 2<sup>nd</sup>, motion unanimously carried.**

13. Education and Communication Committee Meeting Minutes from 2/12/26 – Michael M. reviewed the attachment.

14. CEG Intergovernmental Agreement for Delegation Services and CEG 25/26 Statement of Work and Budget – Chris D./Mark reviewed the attachment.

**Jim R. moved to approve the CEG Intergovernmental Agreement for Delegation Services, Doug 2<sup>nd</sup>, motion unanimously carried.**

**Michael F. moved to approve the CEG 25/26 Statement of Work and Budget, Jackie 2<sup>nd</sup>, motion unanimously carried.**

**V. Reports**

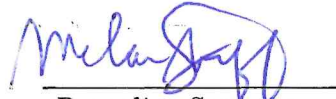
1. E&S/NPDES Monthly Report – Eric reviewed the written report.
2. Envirothon Committee Meeting Minutes from 2/12/26 – Michael M. reviewed the attachment.
3. SCC Update – Michael F. gave a verbal report.
4. PACD Update – Doug gave a verbal report. Board Directors Handbook now available as a digital version. April 23 Back to Basics training in Berks County. South Central PACD meeting is March 26.
5. PA No Till Alliance – Leroy gave a verbal report. Having Summer Field Day end of June at Flinchbaugh's.
6. Personnel Committee Update – Chris D. gave a verbal report.
7. Capital RC&D – Travis gave a verbal report.

**VI. Additional Public Comment/Other Business**

**Jim R. moved to adjourn the meeting at 8:32 p.m., Dan 2<sup>nd</sup>, motion unanimously carried.**

**Next meeting is scheduled for Thursday, April 9, 2026, at 7:00 p.m. at the Pleasant Valley Road building, Room #148.**

Respectfully Submitted,



Recording Secretary  
Melanie Neff



Chairman  
Travis Sherman

